

Putting patients first

The Royal Bournemouth and  
Christchurch Hospitals **NHS**  
NHS Foundation Trust

# Charity Annual Accounts and Trustees' Annual Report for 2009/10

Version 1.2



The Charity Accounts for the Trust

# Trustees' Annual Report

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# Reference and Administrative Details

The accounts on which this report is based have been prepared in accordance with the Statement of Recommended Practice on Accounting and Reporting for Charities (SORP 2005) and with applicable United Kingdom accounting standards.

The registered Charity Commission number for the Royal Bournemouth and Christchurch (XCH) Hospitals NHS Foundation Trust Charitable Fund is 1057366.

The registered address is:

**Royal Bournemouth Hospital  
Castle Lane East  
Bournemouth  
Dorset  
BH7 7DW**

The Governing Document (dated 17th May 1996) of the Charity is in the form of Trust Deeds and has been registered with the Charity Commission. This document encompasses the main objectives of the charity for the provision of patient care and staff welfare at the Royal Bournemouth and Christchurch Hospitals NHS Foundation Trust, with the Board of Directors acting as a Trustee. The Trustees are given the authority to efficiently & effectively manage the Charitable Funds.

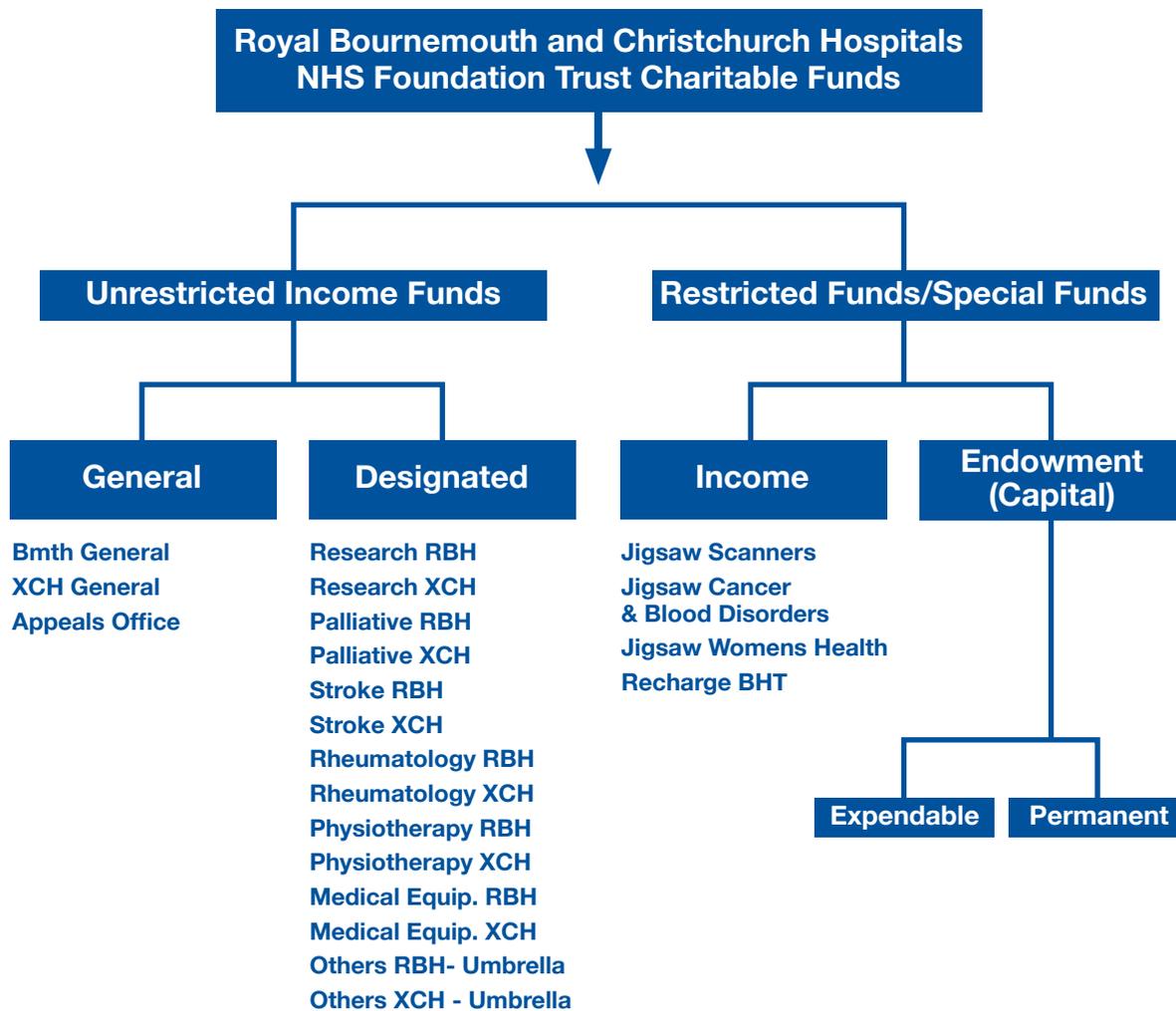
Our Charity consists of appropriate funds that can be accessed and not unreasonably restricted that benefit all members of the public.



# Structure, Governance and Management

## Structure

The main structure of funds remains unchanged in 2009/10, but includes additional separate funds within various areas:



The only restricted funds held by the Trust are that of the Jigsaw Appeal & the recharge BHT fund, all other fund balances are classified as “designated” unrestricted funds. This means that they are earmarked for a purpose at the discretion of the Trustees. There are no stipulations placed on the donation by the donor as to what it has to be used towards, other than general wishes such as the Hospital that they wish to benefit from the donation i.e. Rheumatology RBH, or Physiotherapy XCH, etc.

## Structure, Governance and Management

Charitable funds are utilised in line with the donors' wishes and in line with the furtherance of the charity objectives of some particular aspect(s) within each fund.

Analysis of the unrestricted and restricted fund balances can be found in the Annual Accounts 2009/10.

### Risk Management

The charity is solely made up of funds held on Trust for the Royal Bournemouth & Christchurch Hospitals NHS Foundation Trust. The risks identified are two-fold, namely the financial risk through ineffective internal controls and the performance of the charity's investments.

The Trust utilises the facility of Internal Audit for both its main accounting and charity procedures. Regular audits are conducted and any weaknesses identified are immediately acted upon.

The Trust has mitigated the exposure to risk within its investments by balancing the investment held with an approved investment body, with cash resources. Any potential reduction is offset by an equal and opposite reduction against the individual funds. Any interest due on fixed term investments is accrued monthly but this is not distributed to our funds until the investment has matured and the interest has been received. Every month an M&G valuation is obtained and any gains & losses are distributed to each fund based on the closing fund balance as a percentage of the total funds.

All shares that are owned by our charitable funds are valued at yearend and accrued into the accounts for yearend reporting purposes only. These are not recognised as available funds to spend until they are sold.

The Charity considers that the measures above maintain the risk to an acceptable level.

### Governance and Management

The Trustee of the Charitable Fund is the Board of Directors of the Royal Bournemouth & Christchurch Hospitals NHS Foundation Trust. The Board of Directors has appointed a "Charity Funds Committee" to oversee the arrangements of the Charity. This monitors the requirements imposed on the Trust by statutory legislation, by the NHS Executive and by the Charity Commission. The Committee is also responsible for monitoring the performance of the investments of the Charity through its external advisors, and considers in detail significant expenditure proposals.

The following were members of the Board of Directors at the financial yearend:

#### Executive Directors

**Mr A Spotswood**  
Chief Executive Officer

**Mr S Hunter**  
Director of Finance and IT

**Miss B Atkinson**  
Director of Nursing

**Mrs H Lingham**  
Director of Operations

# Structure, Governance and Management

## **Mrs K Allman**

Director of Human Resources

## **Mr R Renaut**

Director of Service Development

## **Mr S Parvin**

Medical Director (Until 31/10/2009)

## **Mrs M Armitage**

Medical Director (From 01/11/2009)

## **Non-Executive Directors**

### **Mrs S Collins, Chairman**

(Until 31/03/2010)

### **Mrs J Stichbury, Chairman**

(From 01/04/2010)

### **Mr B Ford**

**Mrs L Dedden, (Until 30/09/2009)**

### **Mr K Tullett**

**Mrs F Outram, (Until 30/09/2009)**

### **Mr I Metcalfe**

### **Mrs A Pike**

**Mr S Peacock, (From 01/10/2009)**

**Mr D Bennett, (From 01/10/2009)**

The following were members of the Charity Trustees Committee at financial yearend:

### **Mr K Tullett**

Non-Executive Director & Chair of Committee

### **Mr S Hunter**

Director of Finance & IT

### **Mr P Trevorrow (Attendee)**

Deputy Director of Finance

### **Mr S Peacock**

Non-Executive Director

### **Mr J Evans**

Consultant Surgeon

### **Mr I Catley (Attendee)**

Fundraising Manager

The Trustee has delegated authorisation of requests for funds up to £5,000 to the Fund Manager plus the Head of Financial Accounts. All requests for £5,000 - £20,000 to the Fund Manager plus Deputy Director of Finance. Any requests for funds above £20,000 require approval from the Charity Trustees Committee and are discussed at the regular board meetings.

The Trustee has agreed that the Royal Bournemouth & Christchurch Hospitals NHS Foundation Trust will provide administrative support to the charitable funds. This takes the form of managerial & accounting support, financial monitoring and advice. An annual amount is recharged to the Charity for this service, based on a 5 year fixed charge agreement made in 2005/06.

## **Trustees' Induction / Training**

Non-Executive Directors' of the Board of Directors are appointed by the Council of Governors. The Chief Executive is appointed by the Non-Executive Directors, subject to the approval of the Council of Governors. Executive Directors of the Board are appointed by a committee, normally consisting of the Chairman, the Chief Executive, at least two other Non-Executive Directors and an independent assessor, to be approved by the Board of Directors. Members of the Board of Directors and the Charity Trustees Committee are not individual trustees under Charity Law but act as agents on behalf of the corporate trustee.

The Charity provides in collaboration with the NHS Foundation Trust an induction pack for newly appointed members of

## Structure, Governance and Management

the NHS Board of Directors and Charity Trustees Committee. As part of their induction programme new Executive and Non-Executive Directors of the Royal Bournemouth and Christchurch Hospitals NHS Foundation Trust are made aware of their responsibilities as Board members of the Corporate Trustee of the Royal Bournemouth and Christchurch Hospitals NHS Foundation Trust Charitable Fund. All Executive and Non-Executive Directors' are invited to attend Core Induction and Diversity Training programmes. A guided tour of the beneficiary NHS Foundation Trust's facilities and any additional training that their role(s) may require is also offered.

The Chair gives new members of the Charity Trustees Committee a briefing on the current policies and priorities for the charitable funds. This induction includes an introduction to the objectives, scope and policies of the Charitable Funds, Trustees' responsibilities and a copy of the latest Charity Annual Accounts and Trustees' Annual Report.

The Trustee employed the following professional advisors during the year:

**a) Bankers**

Royal Bank of Scotland (Natwest)  
The Square  
5 Old Christchurch Road  
Bournemouth  
BH1 1DU

**b) Solicitors**

Beachcroft LLP  
Portwall Place  
Portwall Lane  
Bristol  
BS99 7UD

**c) Auditors**

Audit Commission  
Collins House  
Bishopstoke Road  
Eastleigh  
Hampshire  
SO50 5AD

**d) Investment Managers**

M&G Securities Limited  
PO Box 6108  
Basildon  
SS15 5NA

A full set of Annual Accounts relating to Charitable Funds held on Trust for the year ended 31 March 2010 can be obtained from:

The Finance Department,  
Education Centre  
Royal Bournemouth Hospital  
Castle Lane East  
Bournemouth  
BH7 7DW

The Hospital Website can be found at:  
**[www.rbch.nhs.uk](http://www.rbch.nhs.uk)**

# Objectives and Activities of Major Fund Categories

## Research Funds (Unrestricted designated)

For any purpose or purposes, principally (but not exclusively) at or in connection with the Royal Bournemouth & Christchurch Hospitals NHS Foundation Trust, which will further the following aims:

- a) The investigation of the causes of sickness and disability and prevention, treatment, cure and defeat of sickness and disability in all its forms.
- b) The advancement of scientific and medical education and research in topics related to sickness and disability.
- c) The furtherance of any other charitable purposes for the relief of persons suffering from sickness and disability in all its forms.

## Palliative Care Unit Fund (Unrestricted designated)

For any purpose or purposes relating to the National Health Service wholly or mainly for the Palliative Care Unit at the Royal Bournemouth & Christchurch Hospitals NHS Foundation Trust.

## Stroke Rehabilitation Fund (Unrestricted designated)

For such purposes relating to hospital services connected to stroke rehabilitation within the Royal Bournemouth & Christchurch Hospitals NHS Foundation Trust.

## Rheumatology Fund (Unrestricted designated)

For such purposes, relating to the National Health Service wholly or mainly for the treatment of Rheumatology within the Royal Bournemouth & Christchurch Hospitals NHS Foundation Trust.

## Physiotherapy Fund (Unrestricted designated)

To enhance the provision of physiotherapy services at the Royal Bournemouth and Christchurch Hospitals NHS Foundation Trust.

## Medical Equipment Fund (Unrestricted designated)

To be used for the purchase and/or maintenance of medical equipment in the Royal Bournemouth & Christchurch Hospitals NHS Foundation Trust.

## Other Balances (Unrestricted designated)

There are a number of other individual fund balances that fall within the heading of unrestricted designated funds under the classification of "Umbrella" funds. The objective of all of the Umbrella funds is to utilise charitable funds to the benefit of both patients and staff within the designated area at the Royal Bournemouth & Christchurch Hospitals.

## Objectives and Activities of Major Fund Categories

### General Fund (Unrestricted general)

For such purpose or purposes relating to hospital services (including research) or to any other part of the National Health Service associated with the Royal Bournemouth & Christchurch Hospitals NHS Foundation Trust.

### Jigsaw Scanners Appeal (Restricted)

The Jigsaw Appeal achieved in reaching its aim of purchasing an MRI scanner for the Bournemouth Unit and various other scanners for use throughout the hospital. Fundraising for this appeal ceased with the new Jigsaw Appeals being launched. The remaining balance in the Jigsaw scanner funds will be utilised towards enhancing the scanning facilities within the Trust.

### Jigsaw Cancer & Blood Disorders (Restricted)

The Jigsaw Appeal for Cancer & Blood Disorders ended on 31st October 2009. The balance of this fund at yearend was £1,501k.

Its purpose was to raise funds towards the development of the Oncology & Haematology Departments at the Royal Bournemouth Hospital. This fund is classified as a restricted income fund and cannot be used for any other purpose.

### Jigsaw Womens Health (Restricted)

The new Jigsaw Appeal was launched in 18th March 2010 for Womens Health. Its aim is to raise £1.5m to fund a transformational upgrade to the Womens Health Unit at Royal Bournemouth Hospital.

The Jigsaw Website can be found at:  
[www.jigsawappeal.org.uk](http://www.jigsawappeal.org.uk).

### Recharge - BHT (Restricted)

The purpose of this fund is to purchase equipment that will benefit both Bournemouth and Christchurch Hospitals based on agreed recharge bids with Bournemouth Healthcare Trust. All purchases will be pre-approved and will be fully funded by BHT.

# Achievements and Performance

The Board of Directors on behalf of the sole corporate trustee believes that all of the unrestricted and restricted funds can meet their current and future commitments.

## Research Funds (Unrestricted designated)

The balance on this fund is made up of donations given for genuinely charitable research. During the year, the overall balance of the research funds totalled £55k. The Research group is made up of 3 different funds, Cardiac, Thoracic and Dermatology Research.

## Palliative Care (Unrestricted designated)

This fund relates primarily to the care of terminally ill cancer patients on the Christchurch Hospital site. The Palliative XCH category within the Annual Accounts consists of the Forest Dene and Palliative Care Macmillan Unit.

Income received during the year totalled £81k for the Palliative Care Fund and the fund balance at the yearend was £181k. This is an increase in the funds balance during the year of £55k on the closing position for 2008/09.

## Stroke (Unrestricted designated)

The Stroke Fund received £95k of income during the year of which £75k related to legacies received. During the year £26k was spent on capital purchases for the Stroke Unit. At yearend the closing

balance was £201k, an increase of £66k on last year's closing position.

## Rheumatology (Unrestricted designated)

These funds have been used for the enhancement of Rheumatology care at Christchurch Hospital. During the year, the income received amounted to £16k leaving a closing yearend balance of £92k.

## Physiotherapy (Unrestricted designated)

There has been little movement in the fund during the year and the closing fund balance is £7k.

## Medical Equipment (Unrestricted designated)

The balance on the Medical Equipment fund at the end of the financial year is £19k.

The Medical Equipment Committee utilise this money and monitor it's spending as part of their regular meetings. It is agreed that the fund balance would remain within charity funds and the expenditure would still be offset against this. The main purpose of this will be that with the medical committees input the fund balance will be utilised and put to the best use within the Trust for the areas in most need of funding for medical equipment.

During 2009/10 £71k of income was received and £89k of the Medical Equipment fund was spent on Blood Vial

## Achievements and Performance

Tracking System £24k and an operating Table was purchased amounting to £63k which was funded by League of Friends.

### Other Balances (Unrestricted designated)

There are a number of individual funds that make up "Other" funds under a category called Umbrella funds. The total balance of these funds at yearend was £1,718k. There are three funds that make up a majority of this balance and they are Bournemouth Eye Unit fund with a closing fund balance of £461k, the Nurses fund, which has a closing balance of £411k and the Heart fund with a closing balance of £253k. The remainder of the balance is made up of smaller individual fund balances.

During the year, the total income amounted to £865k of which £518k related to legacies received, £150k related to donation receipts and £141k related to the gain on the valuation for the M&G Investment for the year. The main legacies were for the Heart Fund £175k and Bournemouth Eye Unit £254k.

Expenditure in the year cost £428k, of which the larger purchases included Eye Unit Photography Room equipment £124k, which includes a commitment outstanding of £29k. The Bournemouth Eye Unit spent £22k on patient welfare and the Nurses Fund spent £48k on staff welfare costs. This incorporated costs associated with workforce planning consultant fees and staff uniforms.

### General (Unrestricted General)

There are three general funds for the Trust, Royal Bournemouth Hospital General Fund, Christchurch Hospital General fund and the Appeals Office. The Appeals Office fund is a new general fund opened this year and relates to the charity shop that has opened in the main atrium of the Bournemouth Hospital. All proceeds from the Appeals Shop will be utilised for general purposes at the Bournemouth and Christchurch hospitals. The Royal Bournemouth General Fund maintains a sufficient balance to cover projected expenditure.

During the year, the general funds received £407k of income, of which £177k related to legacies, £77k related to donations and Interest received totalled £45k. This also includes the distribution to the general funds of £109k for the gain on the valuation of M&G Investments for the year.

Expenditure during the year was £543k, of which £236k related to purchases for staff welfare and £278k related to capital expenditure. These included £32k for the postgraduate Centre to purchase a simulated baby & equipment for training, £98k on the extension of pilot for LCD screens, £34k for designed membership database, £27k on production of monthly DVD's and staff excellence awards DVD's and £24k for Dermatology equipment including a Cryostat OTF5000 & E50i Microscope.

## Achievements and Performance

### Jigsaw Scanners Appeal (Restricted)

There is an outstanding commitment of £111k on this fund for the purchase of a Mammography Unit with a biopsy attachment which will be received early in the New Year.

### Jigsaw Cancer & Blood Disorders (Restricted)

The Jigsaw Cancer & Blood Disorders Appeal was extended until 31 October 2009. The Fundraising department achieved its goal in raising money towards the Oncology & Haematology departments at the Royal Bournemouth Hospital.

During 2009/10, the appeal received £548k of Income, of which £119k related to investment income from M&G and fixed term investments. This income total includes £301k received from legacies and £88k of donated income.

Fundraising events that took place in 2009/10 that form part of the activities for generating funds income amounted to £39k in year with all of the efforts of the fundraising team. The expenditure relating to these events cost £11k, resulting in a £28k profit for the Appeal.

The major event that took place for the Appeal was the Peru Trek held May 2009 where 5 ladies completed the Inca Trail and raised a profit of £4,525. One of the ladies went on to host a jazz night and raised a further £1,280 for the Appeal.



The Peru Trek held in May 2009

The Ringwood & Fordingbridge Lions presented the Jigsaw Appeal with a cheque for £5,000 for numerous events they have held throughout the year for the benefit of the Jigsaw Appeal.

## Achievements and Performance



A joint project held between Twynham and Glenmoor Schools, Bournemouth & Poole College and the local business community which enabled students to gain 'real life' retail experience. The project involved students designing their own logo, working on the interior design, pricing and visual merchandising. The shop was officially opened by Cllr David Flagg, Mayor of Christchurch and Sam Bond, former Gladiator Atlas. Over 3.5 days trading the students raised £900 for Jigsaw Appeal.

There were many other successful events held for fundraising towards Jigsaw Cancer & Blood Disorders, these included:

- Easter Quarter Marathon which generated a profit of £1,375
- The Friendly Fundraisers held various events throughout the year and raised £3,922 for this Appeal.
- A charity coffee morning and raffle was held in memory of a former patient and raised a profit for the Appeal totalling £1,400 and later in the year local bands played and performed raising a further £229.
- Burley Golf Club held a charity of the year event raising £3,225 for the Appeal.

## Achievements and Performance

### Jigsaw Womens Health (Restricted)

This year saw the launch of the new Jigsaw Appeal for Womens Health. It started operating on 1st November 2009 but the official launch was 18th March 2010 and its aim is to raise £1.5m. The purpose of this Appeal is to raise funds towards the transformational upgrade to the Womens Health Unit at Bournemouth Hospital. The new layout will reflect best practice for Breast & Gynae patients and give greater privacy to all patients of the Women's Health Unit along with improving the service that we offer our patients. Thousands of women are treated at the Women's Health Unit and this Appeal will have a major benefit to the local community.

During 2009/10, the appeal received £27k of Income, of which £26k related to donations received. The official launch was for less than one month in this financial year but the hard efforts of the fundraising team ensured that it was a successful launch for the new Appeal into the New Year.

Fundraising events that took place in 2009/10 that form part of the activities for generating funds income amounted to £11k in year with all of the efforts of the fundraising team. The expenditure relating to these events cost £2k, resulting in a £9k profit for the new Appeal.

The main events held during the year for the new Appeal were the following:

- Fashion show with an auction raffle which raised £2,258 for the Appeal.
- The sale of Christmas tree of lights to remember loved ones raised £2,966 with the support from the Boscombe & Southbourne Rotary.
- Christmas Raffle raised £2,000 with the sale of Christmas puddings and decorations.

During 2010/11 the fundraising team are planning numerous fundraising events to raise funds and awareness for the Jigsaw Appeal, these include:

- Raffle to win an Abarth 500 Car.
- October 2010 there will be a sponsored Trek to Egypt including climbing Mount Sinai.
- Along with numerous other sporting challenges that will raise income for the Appeal.

### Recharge - BHT (Restricted)

During the year Income received amounted to £215k which represented the expenditure recharged to Bournemouth Healthcare Trust (BHT).

The main purchases were £78k on ECG machines & analysers, £44k on 2 x Bronchoscopes for Thoracic medicine and £30k on Toshiba Vitrea workstation upgrade for CT/MRI department.

# Financial Review

## Summary

During the financial year April 2009 to March 2010, £1,964k (£2,569k 2008/09) of income was received. Legacy income accounted for £1,098k (£1,798k 2008/09) of the total income. Donation income received totalled £680k, compared to donations in 2008/09 £413k. Income from activities for generating funds amounted to £50k (£126k 2008/09). The reduction in income from fundraising events was caused by the end of the Jigsaw Cancer & Blood Disorders Appeal 31st October 2009 and the launch of the new Appeal, Jigsaw Womens Health on 18th March 2010.

The current year donation income includes £435k received from Third Parties for the recharge of purchases made throughout the year. (An analysis of this can be found in Note 2.3 in the Annual Accounts 2009/10).

Long and short term Investments brought income of £136k into the charitable fund.

Direct Charitable Resources expended during the year totalled £1,447k, £1,319k of which related to grants payable. £206k was expended on patient's welfare and amenities at the Royal Bournemouth & Christchurch Hospitals NHS Foundation Trust. This expenditure will be of paramount importance in the continuation of a quality of service provided to the patients of the hospital. A further £376k is related directly to improve staff welfare and amenities. Large Contributions were made during the year towards Capital Schemes totalling £751k.

Some of the larger capital purchases throughout the year include; £111k towards the Mammography Unit plus biopsy attachment for the Radiology department, £44k on 2 x Bronchoscopes for Thoracic medicine recharged to Bournemouth Healthcare Trust (BHT), £95k on Eye Unit Photography Room equipment, £61k for the extension of pilot of LCD Screens, £78k on ECG machines & analysers recharged to BHT.

The charitable funds overall increased by £956k during the financial year leaving a closing balance of £4,927k.

Further details of the charitable funds performance can be seen on the Annual Return 2009/10.

## Investment Summary & Performance

At yearend the capital invested with M&G Securities was £1,850k, this remained the same as the opening position. The capital is invested with a collective investment scheme called Charifund. This fund in the past has seen a high return on the investment since its placement, but due to the recent change in the market the valuation at yearend 2008/09 was £1,194k, this was a considerable drop creating an unrealised loss -£656k in last years accounts.

In 2009/10 the yearend valuation was £1,614k with an unrealised gain movement in year of £420k. The revaluation movement is now realised on a monthly basis and distributed to the fund balances every month.

## Financial Review

### Short Term Investment

Capital invested at yearend totalled £3,000k (2008/09 £2,300k) and accrued interest on this investment amounted to £13k.

### Equity Shares

In prior years it was requested that all shares were to be sold before legacies are distributed to the Royal Bournemouth & Christchurch Hospitals NHS Foundation Trust Charitable Funds. Due to the Market value of all shares on the stock market being so low we decided to keep the shares to sell when the Market picks up. We have received £3.5k (2008/09 £1.3k) in Dividends from the stocks and shares we hold.

The market value of these stocks & shares at yearend were £75k (£55k 2008/09) and they are included in the Short Term Investments and Deposits in the Balance Sheet. The movement in the revaluation of the investment asset is shown in the Statement of Financial Activities.

### Investment Policy

The Trustees policy is to invest charitable funds with investments that maximise capital and are the most suitable investment type. The long-term objective is to invest capital that will give the maximum growth on income with minimal risk.

### Reserve Policy

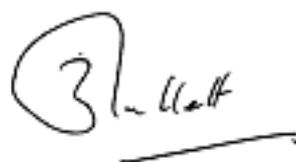
Most of the expenditure incurred by the Charity is in respect of contributions to patients, staff and the purchase of medical equipment. The policy of holding reserves has to be a balance between keeping a relatively small sum of money

in individual funds for which specific donations have been made and planning for additional capital investment.

The Trustees would normally expect to retain reserves equal to two to three year's annual expenditure without including the balance held for the Jigsaw Appeal. We exclude the Jigsaw Appeal as this is an ongoing collection of funds towards a restricted purpose. This will mean the balance of funds for the Jigsaw Appeal will exceed our reserves policy if the fundraising aim & objectives of the Jigsaw Team is achieved.

The reserves are replenished through the receipt of significant legacies and donations and with the income generated from the Fundraising Events held by the Jigsaw Appeal

The Trust Fundraiser continues to organise fundraising and provides the opportunity to increase income. The reserves policy will continue to be reviewed annually.



Chairman  
**Mr K Tullett** Non Executive Director  
Date: 21/10/2010



Trustee  
**Mr S Hunter** Director of Finance and IT  
Date: 21/10/2010

# Charity Annual Accounts

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# Funds Held on Trust Annual Accounts 2009-10

## Foreword

The Charity's annual report and accounts for the year ended 31 March 2010 have been prepared in accordance with Part V1 of the Charities Act 1993 and the Charities (Accounts & Reports) Regulations 2005.

## Statutory Background

The Royal Bournemouth and Christchurch Hospitals NHS Foundation Trust is the Corporate Trustee of the charitable funds governed by the law applicable to Trusts, principally the Trustee Act 2000 and the Charities Act 1993.

The Royal Bournemouth and Christchurch Hospitals NHS Foundation Trust Charitable Funds are registered with the Charity Commission, registration number 1057366 and include funds in respect of the Royal Bournemouth and Christchurch Hospitals.

## Main Purpose of the Funds Held On Trust

The main purpose of the charitable funds held on trust is to apply income for any charitable purpose relating to the National Health Service wholly or mainly for the services provided by the Royal Bournemouth and Christchurch Hospitals NHS Foundation Trust.

# Executive Summary

This year ended 31 March 2010 was another successful year for the Royal Bournemouth and Christchurch Hospitals NHS Foundation Trust Charitable funds.

The Charitable Funds had total incoming resources amounting to £1,964k. This includes generous legacies bequeathed totalling £1,098k, donations of £680k and investment income of £136k. The charitable funds received £50k of income from events held by the Jigsaw Appeal. These fundraising events help raise the profile of the Hospitals in the local community

Resources Expended in 2009/10 totalled £1,447k, of which £206k related to patient welfare, £376k to staff welfare & amenities and £751k was spent on capital schemes throughout the Trust.

The net incoming resources for 2009/10 are £517k with an additional £439k received on the gain on revaluation of investment assets. The Charity Funds therefore increased overall by £956k leaving a closing balance of £4,927k (£3,971k 2008/09). The report is set out in two parts with the Annual Report followed by the Financial Statements and Notes.

Charitable Expenditure is of paramount importance in the continuation of the high quality service offered to our patients and also assists staff in their working lives.

The Corporate Trustee wishes to thank all patients, relatives, staff, volunteers and supporters whose energy and dedication has enabled us to achieve our charity objectives.



Trustee

**Mr S Hunter** Director of Finance and IT

Date: 21/10/2010

# Statement of Trustees' responsibilities

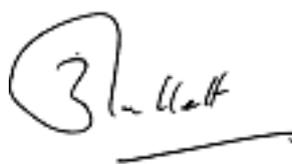
The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing financial statements giving a true and fair view, the Trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them to ascertain the financial position of the charity and which enable them to ensure that the financial statements comply with the Charities Act 1993, the Charity (Accounts and Reports) Regulations 2005 and the provisions of the trust deed. The Trustees are responsible for safeguarding the assets

of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The financial statements set out on pages 23 to 41 attached have been compiled from and are in accordance with the financial records maintained by the Trustees. By Order of the Trustees



Chairman

**Mr K Tullett** Non Executive Director

Date: 21/10/2010



Trustee

**Mr S Hunter** Director of Finance and IT

Date: 21/10/2010

# Independent Auditors Report

## **Independent auditor's report to the Trustee of the Royal Bournemouth and Christchurch Hospitals NHS Foundation Trust Charitable Funds.**

I have audited the financial statements of The Royal Bournemouth and Christchurch Hospitals NHS Foundation Trust Charitable Funds for the year ended 31 March 2010 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes. The financial statements have been prepared in accordance with the accounting policies set out therein.

This report is made solely to the charity's trustee as a body, in accordance with section 43 of the Charities Act 1993 and regulations made under section 44 of that Act. My audit work has been undertaken so that I might state to the charity's trustee those matters I am required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and its trustees as a body, for my audit work, for this report, or for the opinions I have formed.

## **Respective responsibilities of trustee and auditor**

The trustee's responsibilities for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice)

are set out in the Statement of Trustees' Responsibilities.

I have been appointed as auditor under section 29 of the Audit Commission Act and section 43 of the Charities Act 1993 and report in accordance with regulations made under section 44 of the Charities Act 1993. My responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

I report to you my opinion as to whether the financial statements give a true and fair view and are prepared in accordance with the Charities Act 1993. I also report to you if, in my opinion, the information given in the Trustee's Annual Report is not consistent with those financial statements, if the charity has not kept sufficient accounting records, if the charity's financial statements are not in agreement with these accounting records or if I have not received all the information and explanations I require for my audit.

I read the other information contained in the Annual Report and consider whether it is consistent with the audited financial statements. The other information comprises the Trustee's Annual Report and Explanatory Forward. I consider the implications for my report if I become aware of any apparent misstatements or material inconsistencies with the financial statements. My responsibilities do not extend to other information.

# Independent Auditors Report

## Basis of audit opinion

I conducted my audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the trustee in the preparation of the financial statements and of whether the accounting policies are appropriate to the charity's circumstances, consistently applied and adequately disclosed.

I planned and performed my audit so as to obtain all the information and explanations which I considered necessary in order to provide me with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming my opinion I also evaluated the overall adequacy of the presentation of information in the financial statements.

## Opinion

In my opinion:

the financial statements comply with the requirements of regulation 8 of the Charities (Accounts and Reports) Regulations 2008

- the financial statements give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice, of the state of

affairs of the charity as at 31 March 2010 and of its incoming resources and application of resources for the year then ended; and

- the financial statements have been properly prepared in accordance with the Charities Act 1993; and
- information which comprises the commentary on the financial performance of the charity, included in the Annual Report, is consistent with the financial statements.



**P Jarvis**

Date: 22/10/2010

**Patrick Jarvis**

Engagement Lead  
Collins House  
Bishopstoke Road  
Eastleigh

# Statement of Financial Activities for the year ended 31 March 2010

	Note	Unrestricted Funds £' 000	Restricted Funds £' 000	2009-10 Total Funds £' 000	2008-09 Total Funds £' 000
<b>Incoming resources</b>					
Donations, Legacies and similar resources					
Donations		400	280	680	413
Legacies		797	301	1,098	1,798
<b>Total Donations and Legacies</b>		<b>1,197</b>	<b>581</b>	<b>1,778</b>	<b>2,211</b>
<b>Operating Activities</b>					
Activities for generating funds	4.2	0	50	50	126
<b>Total Operating Activities</b>		<b>0</b>	<b>50</b>	<b>50</b>	<b>126</b>
<b>Investment income</b>	8.4	93	43	<b>136</b>	232
<b>Total incoming resources</b>	2	<b>1,290</b>	<b>674</b>	<b>1,964</b>	<b>2,569</b>
<b>Resources expended</b>					
Costs of generating funds	4.2	(5)	(74)	(79)	(117)
Charitable expenditure					
Grants payable	3.1	(1,110)	(209)	(1,319)	(1,129)
Governance Costs	4.1	(36)	(13)	(49)	(50)
<b>Total resources expended</b>	5	<b>(1,151)</b>	<b>(296)</b>	<b>(1,447)</b>	<b>(1,296)</b>
<b>Net incoming resources</b>		<b>139</b>	<b>378</b>	<b>517</b>	<b>1,273</b>
Gain / (Losses) on revaluation and disposal of investment assets	11.1	310	129	439	(715)
<b>Net movement in funds</b>	6	<b>449</b>	<b>507</b>	<b>956</b>	<b>558</b>
Fund balances brought forward at 31 March 2009		2,950	1,021	3,971	3,413
<b>Fund balances carried forward at 31 March 2010</b>	11.1	<b>3,399</b>	<b>1,528</b>	<b>4,927</b>	<b>3,971</b>

The notes on pages 25 to 42 form part of these accounts.

# Balance Sheet as at 31 March 2010

	Note	Unrestricted Funds £' 000	Restricted Funds £' 000	<b>Total at 31 March 2010 £' 000</b>	Total at 31 March 2009 £' 000
<b>Fixed Assets</b>					
Investments	8.1	1,110	504	<b>1,614</b>	1,194
<b>Total Fixed Assets</b>		<b>1,110</b>	<b>504</b>	<b>1,614</b>	1,194
<b>Current Assets</b>					
Debtors	9	60	3	<b>63</b>	356
Short term investments and deposits	8.3	2,152	936	<b>3,088</b>	2,404
Cash at bank and in hand		490	220	<b>710</b>	510
<b>Total Current Assets</b>		<b>2,702</b>	<b>1,159</b>	<b>3,861</b>	3,270
Creditors: Amounts falling due within one year	10	(413)	(135)	<b>(548)</b>	(493)
<b>Net Current Assets</b>		<b>2,289</b>	<b>1,024</b>	<b>3,313</b>	2,777
<b>Total Net Assets</b>		<b>3,399</b>	<b>1,528</b>	<b>4,927</b>	3,971
<b>Funds of the Charity</b>					
Income Funds:					
Unrestricted		3,399	-	<b>3,399</b>	2,950
Restricted		-	1,528	<b>1,528</b>	1,021
<b>Total Funds</b>	11.1	<b>3,399</b>	<b>1,528</b>	<b>4,927</b>	3,971



Trustee  
**Mr S Hunter** Director of Finance and IT  
 Date: 21/10/2010

# Notes to the Account

## 1 Accounting Policies

### 1.1 Accounting Convention

The financial statements have been prepared under the historic cost convention, as modified for the revaluation of certain investments, and in accordance with applicable United Kingdom accounting standards and the Statement of Recommended Practice “Accounting and Reporting by Charities” issued by the Charities Commissioners in 2005 and the Charities Act 1993.

### 1.2 Incoming Resources

- a) All incoming resources are recognised once the Charity has entitlement to the resources, it is certain that the resources will be received and the monetary value of the incoming resources can be measured with sufficient reliability.
- b) **Gifts in kind**  
The charity received no gifts in kind during 2009/10.
- c) **Intangible income**  
The charity had no intangible income/ expenditure during the year.
- d) **Legacies**  
Legacies are accounted for as incoming resources once the receipt of the legacy becomes reasonably certain. This will be once confirmation has been received from

the representatives of the estates that payment of the legacy will be made or property transferred and once all conditions attached to the legacy have been fulfilled.

Material Legacies which have been notified but not recognised as incoming resources in the Statement of Financial Activities are disclosed in a separate note to the accounts with an estimate of the amount receivable. (Note 12)

### 1.3 Resources expended & Arrangements with RBCH Staff

The funds held on trust accounts are prepared in accordance with the accruals concept. All expenditure is recognised once there is a legal obligation to make a payment to a third party.

- a) **Cost of generating funds**  
The cost of generating funds are the costs associated with generating income for the funds held on trust. This will include the costs associated with the Jigsaw Appeal. The Trust Fundraiser continues to organise fundraising and provides the opportunity to increase income. The costs associated with fundraising and the overhead facility costs are accounted for on an accruals basis and are recharged from the Royal Bournemouth (RBH) and Christchurch (XCH) Hospitals NHS Foundation Trust.

## Notes to the Account

### b) Grants payable

Grants payable are payments, made to third parties (including NHS bodies) in the furtherance of the funds held on Trust's charitable objectives are the provision of patient care and staff welfare. They are accounted for on an accruals basis where the conditions for their payment have been met or where a third party has a reasonable expectation that they will receive the grant. This includes grants paid to NHS bodies.

### c) Management and administrative costs

Staff provision for financial information support has been agreed. Associated costs are accounted for on an accruals basis and are recorded as recharges of appropriate proportions from the Royal Bournemouth and Christchurch Hospitals NHS Foundation Trust. The recharge for 2009/10 totalled £49,238. It was agreed by the Committee that the charges would remain fixed for five years, and 2009/10 is the last year of the fixed five year term.

The recharge is made up as follows:

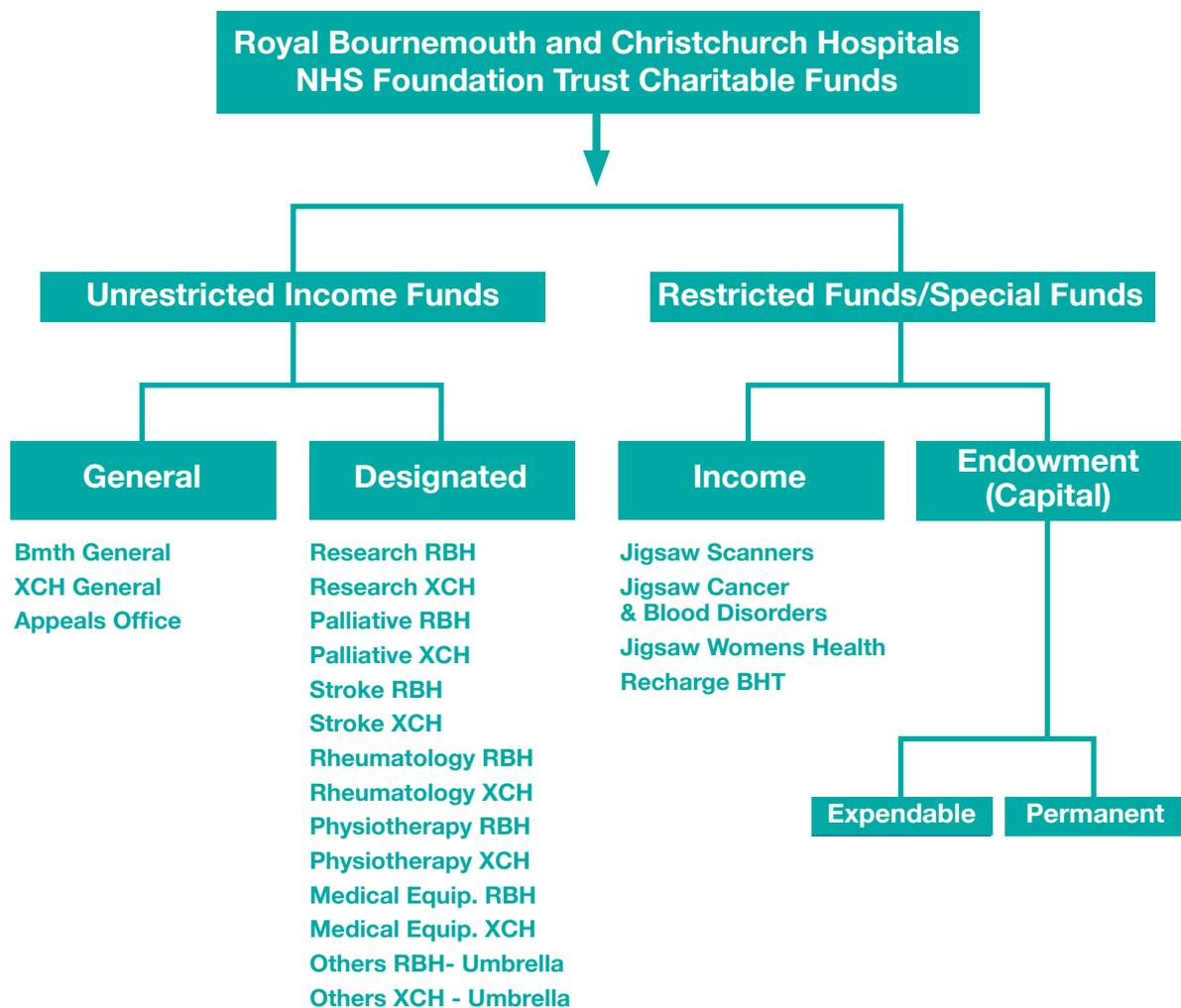
<b>Financial Services :</b>	<b>£</b>
RBCH Staff	34,959
Internal Audit	2,429
External Audit	3,859
Non Pay Costs	6,991
Indemnity insurance	1,000
	<b>49,238</b>

The costs are recharged across the funds based on an average individual fund balance for the twelve months as a percentage of the total average fund balances for the year.

# Notes to the Account

## 1.4 Structure of funds

The funds are classified and structured as shown in the table below:



### Unrestricted Funds

A majority of the charitable funds are unrestricted in their classification. They are “earmarked” unrestricted funds which are classified into individual areas, to be used for a particular purpose in the future. The use of these funds are at the discretion of the Trustees to benefit both patient and staff in their use within a specified area of the Hospitals.

# Notes to the Account

## Restricted Funds

The Jigsaw Appeal Funds are restricted income funds that are expendable at the discretion of the Trustees in furtherance of some particular aspect(s) of the objectives of the charity and are in line with the donor's wishes.

These funds have arisen from income generated and are for use by the fund managers to benefit the area specified in the Appeals purpose. The funds must be utilised in line with the specified purpose.

The Recharge - BHT fund is a restricted fund that is solely a recharge account. It is used to purchase equipment that will benefit both Bournemouth and Christchurch Hospitals based on agreed recharge bids with Bournemouth Healthcare Trust. All purchases are fully funded by BHT a Third Party.

The Trust has no Endowment (Capital - Expendable or Permanent) Funds.

Analysis of the unrestricted and restricted funds can be found in Note 11.1 & 11.2.

Details of the funds and their individual purpose can be obtained from the Annual Report along with information on the fund performance for the year 2009/10.

## 1.5 Fixed Asset Investment

Investment Fixed Assets are shown at Market Value, as detailed in Note 8 to the Statements of Financial Activities.

The Trustees policy is to invest charitable funds with investments that maximise capital and are the most suitable investment type. The long-term objective is to invest capital that will give the maximum growth on income with minimal risk. The investment held as at balance sheet date are units within a Common Investment Fund and are included in the Balance Sheet at the closing price at 31st March 2010.

## 1.6 Investment gains and losses

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and opening market value (or date of purchase if later).

Unrealised gains and losses are calculated as the difference between the closing market value and the opening value (or date of purchase if later). These are shown in the Statement of Financial Activities under gains on revaluation of investment assets and are apportioned on a monthly basis to each fund based on the fund balance as a percentage of the total funds held.

## Notes to the Account

Analysis of the Investment gains and losses can be found in Note 8 to the Statements of Financial Activities.

### 1.7 (Fixed) Short Term Investments

These include investments placed by the Royal Bournemouth & Christchurch Hospitals NHS Foundation Trust on behalf of the Charitable Funds and are held in the Trusts name. Once a fixed term period has ended the monies are either reinvested in another fixed term investment for a further period of time agreed with Charity Trustees or are repaid to the Charitable Funds.

Short Term Investments include Stocks & Equities that have been received as part of Legacy distributions given to the Charitable Funds. These are revalued at yearend and any gain or loss on revaluation of the investment asset is shown in the Statement of Financial Activities.

### 1.8 Apportionment of Investment Income

The Fixed Asset Investment (Common Investment Fund) is revalued every month and any unrealised gains or losses on the difference between the closing balance and the opening balance are apportioned to each fund based on the fund balance as a percentage of the total funds held.

Interest, short-term investment interest and dividend income is apportioned quarterly across the

funds based on the average fund balance during the quarter, as a percentage of the total funds held at the quarter-end.

### 1.9 Pensions Contributions

There are no employees within the charity.

### 1.10 Prior Year Adjustments

There have been no prior year adjustments during 2009/10.

### 1.11 Pooling Scheme

An official pooling scheme is registered for investments with the Charity Commission on 16 June 1998.

### 1.12 Related Party Transactions

The Charitable Trust has made revenue and capital payments to the Royal Bournemouth and Christchurch Hospitals NHS Foundation Trust where the Trustees are also members of the Board of Directors. A summary of the Turnover and Net Surplus for the NHS Foundation Trust for 2009/10 and 2008/09 is shown in Note 15.

Arrangements are in place with the Royal Bournemouth and Christchurch Hospitals NHS Foundation Trust for the completion of a monthly recharge relating to all charitable expenditure incurred by the Trust. The recharge is paid in arrears.

Details of Resources Expended with related parties during 2009/10 are shown in Note 3.2.

# Notes to the Account

## 1.13 Reserves Policy

Most of the expenditure incurred by the Charity is in respect of contributions to patients, staff and the purchase of medical equipment. The policy of holding reserves is a balance between keeping a relatively small sum of money in individual funds for which specific donations have been made and planning for additional capital investment.

The Trustees would normally expect to retain reserves equal to two to three year's annual expenditure, not including the balance of the Restricted Jigsaw Funds. The reserves are replenished through the receipt of significant legacies and donations. In recent years, the value of income has reduced resulting in a corresponding reduction in committed expenditure. The reserves policy will continue to be reviewed annually.

## 1.14 Supporters

Recognised organisations as major supporters to the Royal Bournemouth & Christchurch Hospitals NHS Foundation Trust Charitable Funds, are as follows:

- The League of Friends Bournemouth and League of Friends Christchurch
- Macmillan Caring Locally (formerly The Macmillan Cancer Trust)

- WRVS
- Friends of the Bournemouth Eye Unit
- Sustain
- Bournemouth Healthcare Trust
- Bournemouth Chest Diseases

Income and Expenditure relating to Third Party Recharges are included in donations within Incoming Resources and Expenditure is included within Grants Payable. Details of all Third Party Recharges during 2009/10 are shown in Note 2.3.

## 1.15 Trustee Remuneration

There have been no payments made during the year for the refund of expenses or remuneration to the Trustees.

## 1.16 Donations Policy

Donations are received and receipted to the donor. All donations are allocated to the specified fund, as stated by the donor. Any restrictions on donations usage are adhered to by the Fund Managers and the funds are classified accordingly.

Further details of the purposes of various funds can be seen within the Annual Report.

# Notes to the Account

## **1.17 Activities in Furtherance of Charity Objectives**

In the furtherance of charity objectives, events have been held throughout the year by the Jigsaw Appeal to generate income to the charitable funds.

The current appeal was the Jigsaw Cancer & Blood Disorders Appeal which has now come to an end. The new appeal was launched in March 2010 for the Womens Health Unit.

Income from the fundraising events held, can be seen within Operating Activities for generating funds and form part of the Jigsaw incoming resources, see Note 2.1.

All related expenditure to these fundraising events has been included within costs of generating funds and can be separately seen on the Statement of Financial Activities for the year.

## **1.18 Post Balance Sheet Event**

There are no post Balance Sheet events.

# Notes to the Account

## 2

### 2.1 Details of material incoming resources

		Unrestricted Funds	Restricted Funds	<b>Total Funds 2009-10</b>	Total Funds 2008-09
		£' 000	£' 000	<b>£' 000</b>	£' 000
<b>Material incoming resources</b>					
A	Bournemouth Eye Unit	277		<b>277</b>	214
B	Christchurch General Fund	78		<b>78</b>	103
C	Bournemouth General Fund	199		<b>199</b>	696
D	Jigsaw Cancer & Blood Disorders		429	<b>429</b>	696
E	Jigsaw Womens Health		27	<b>27</b>	0
G	Thoracic Research	36		<b>36</b>	0
H	Medical Equipment	68		<b>68</b>	3
O	Heart Fund	210		<b>210</b>	47
P	Palliative Care - Mac Unit	66		<b>66</b>	49
Q	Stroke	82		<b>82</b>	13
R	Nurses Fund	18		<b>18</b>	419
S	BHT Recharge		215	<b>215</b>	0
	Others	255	3	<b>258</b>	329
<b>Total incoming resources</b>		<b>1,290</b>	<b>674</b>	<b>1,964</b>	<b>2,569</b>

## Notes to the Account

### 2.2 Material grants received by category

	Total Funds 2009-10	Total Funds 2008-09
	£' 000	£' 000
<b>Description of the sources of any material grants by category</b>		
Donations	680	413
Activity Income from Fundraising Events	50	126
Legacies	1,098	1,798
Interest / Dividends	136	232
Other Income	0	0
<b>Total</b>	<b>1,964</b>	<b>2,569</b>

### 2.3 Income from Third Parties for recharged expenditure

	Total Funds 2009-10	Total Funds 2008-09
	£' 000	£' 000
<b>Details of material Third Party recharges during the year, included in Donations</b>		
The League of Friends (Bmth & Christchurch)	153	30
Friends of the Bournemouth Eye Unit	6	21
Macmillan Caring Locally (formerly Macmillan Cancer Trust)	0	246
Bournemouth Healthcare Trust	215	0
Bournemouth Chest Diseases	15	0
Other	23	1
WRVS	23	98
<b>Total</b>	<b>435</b>	<b>396</b>

**Note:** The income and expenditure for Third Party recharges results in a contra entry shown against the relevant expense code and income code with nil effect on the fund balance.

## Notes to the Account

### 3

#### 3.1 Details of Resources Expended - Grants

	Unrestricted Funds	Restricted Funds	<b>Total Funds 2009-10</b>	Total Funds 2008-09
	£' 000	£' 000	£' 000	£' 000
<b>Grants Payable:</b>				
Patients welfare and amenities	205	1	<b>206</b>	257
Staff welfare and amenities	376	0	<b>376</b>	232
Research	0	0	<b>0</b>	0
Contributions to NHS	528	223	<b>751</b>	647
Miscellaneous	1	(15)	<b>(14)</b>	(7)
<b>Total resources expended</b>	<b>1,110</b>	<b>209</b>	<b>1,319</b>	1,129

Further breakdown of the resources expended during the year can be found in the Annual Report 2009/10.

#### 3.2 Grants made to Institutions

	<b>Aggregate amount paid</b>
	£' 000
<b>Name of recipient</b>	
Grants paid to the Royal Bournemouth and Christchurch Hospital NHS Foundation Trust - 12 Instalments invoiced monthly	<b>1,447</b>
<b>Total</b>	<b>1,447</b>

Details of grants paid to institutions during the year can be found in a summary of Charitable Fund Balances which is available on request from the Trust.

#### 3.3 Grants paid to Individuals

Total number of grants made to individuals:

There were no grants made to Individuals during the year.

## Notes to the Account

### 4

#### 4.1 Analysis of Governance Costs

	Unrestricted Funds	Restricted Funds	<b>Total Funds 2009-10</b>	Total Funds 2008-09
	£' 000	£' 000	£' 000	£' 000
Audit fee - External	3	1	4	4
Miscellaneous	33	12	45	46
<b>Total</b>	<b>36</b>	<b>13</b>	<b>49</b>	<b>50</b>

#### 4.2 Costs of Generating Funds

	<b>Total Funds 2009-10</b>	Total Funds 2008-09
	£' 000	£' 000
Fundraising recharge (including staff recharge costs)	54	54
Publicity costs *	25	64
<b>Total fundraising costs</b>	<b>79</b>	<b>118</b>
<b>Total funds raised from events held during the year **</b>	<b>50</b>	<b>126</b>

- Note:**
- \* Publicity costs are included within Total Fundraising costs within the financial statements.
  - \*\* The total funds raised excludes donations received directly into the Jigsaw Office, these are included within Donations.
  - \*\* The income from events held has reduced this year due to the launch of the new Jigsaw Appeal for Womens Health, the official start date was 18th March 2010 and Jigsaw Cancer & Blood Disorders ceased 31st October 2009.

Further breakdown of the activities undertaken by the Fundraising department during the year can be found in the Annual Report 2009/10.

#### 4.3 Support Cost

There are no support costs incurred during the year.

# Notes to the Account

## 5

### 5.1 Analysis of Total Resources Expended

	Costs of Generating Funds	Costs of Activities for Charitable Objectives	Governance Costs	<b>Total 2009-10</b>	Total 2008-09
	£' 000	£' 000	£' 000	£' 000	£' 000
Audit fee			4	4	4
Indemnity insurance	0	0	1	1	1
Bought-in services from NHS	25	0	0	25	54
Other	54	1,319	44	1,417	1,237
<b>Total</b>	<b>79</b>	<b>1,319</b>	<b>49</b>	<b>1,447</b>	<b>1,296</b>

### 6 Changes in Resources Available for Charity Use

	Unrestricted Funds	Restricted Funds	<b>Total Funds 2009-10</b>	Total Funds 2008-09
	£' 000	£' 000	£' 000	£' 000
Net movement in funds for the year	449	507	956	558
Net movement in funds available for future activities	449	507	956	558

### 7 Tangible Fixed Assets

There are no Tangible Fixed Assets.

# Notes to the Account

## 8

### 8.1 Analysis of Fixed Asset Investments

	31/03/2010	31/03/2009
	£' 000	£' 000
<b>Fixed Asset Investments:</b>		
Market value at 31 March	1,194	1,910
Net gain / (Loss) on revaluation	420	(716)
<b>Market value at 31 March</b>	<b>1,614</b>	<b>1,194</b>
<b>Historic cost</b>	<b>1,850</b>	<b>1,850</b>

**Note:** Valuation of the M&G Investment at the 30 June 2010 was £1,469,670 and 30 September was £1,596,724 (reference only).

### 8.2 Fixed Asset Investment

	Held in UK	31/03/2010	31/03/2009
	£' 000	Total £' 000	Total £' 000
<b>Market value at 31 March:</b>			
Investments in a Common Deposit Fund or Common Investment Fund	1,614	1,614	1,194

### 8.3 Analysis of Narrow Range Investments

	UK Holdings	Non-UK	31/03/2010	31/03/2009
	£' 000	£' 000	Total £' 000	Total £' 000
<b>(Fixed) Short-term Deposits:</b>				
Fixed Deposits less than one year term	3,000	0	3,000	2,300
Accrued Interest on Short Term deposits	13	0	13	49
Stocks & Equities	61	14	75	55
<b>Total</b>	<b>3,074</b>	<b>14</b>	<b>3,088</b>	<b>2,404</b>

# Notes to the Account

## 8.4 Analysis of Gross Income from Investments

	Held in UK	2009-10 Total	2008-09 Total
	£' 000	£' 000	£' 000
<b>Total gross income:</b>			
Investment income from a Common Deposit or Common Investment Fund	83	83	104
Other investments	53	53	93
<b>Total</b>	<b>136</b>	<b>136</b>	<b>197</b>

Included in this total is income of £1k from Non-UK Stocks & Equities.

## 9 Analysis of Debtors

	31/03/2010	31/03/2009
	£' 000	£' 000
Amounts falling due within one year as at 31 March:		
Other debtors	63	356
<b>Total Debtors</b>	<b>63</b>	<b>356</b>

## 10 Analysis of Creditors

	31/03/2010	31/03/2009
	£' 000	£' 000
Amounts falling due within one year as at 31 March:		
Other creditors	121	130
Accruals	427	363
<b>Total Creditors</b>	<b>548</b>	<b>493</b>

Included in other creditors is £69,539 owed to a related party, the Royal Bournemouth and Christchurch Hospitals NHS Foundation Trust in relation to the recharge of expenditure owed from Charitable Funds for March 2010.

# Notes to the Account

## 11

### 11.1 Analysis of Funds

	Balance 31 March 2009	Incoming Resources	Resources Expended	Transfers	Gains and Losses	Balance 31 March 2010
	£' 000	£'000	£' 000	£' 000	£' 000	£' 000
<b>Unrestricted</b>						
Research	25	45	(19)	0	4	55
Palliative Care-Mac Unit	126	66	(26)	0	15	181
Stroke	135	82	(29)	0	13	201
Rheumatology	77	9	(2)	0	8	92
Physiotherapy	6	15	(15)	0	1	7
Medical Equipment	37	69	(89)	0	2	19
General Funds	1,261	289	(543)	0	118	1,125
Others *	1,283	715	(428)	0	149	1,719
<b>Total Unrestricted</b>	<b>2,950</b>	<b>1,290</b>	<b>(1,151)</b>	<b>0</b>	<b>310</b>	<b>3,399</b>
<b>Restricted</b>						
Jigsaw Cancer & Blood Disorders	995	429	(42)	0	119	1,501
Jigsaw Appeal - Scanners	26	3	(14)	0	10	25
Jigsaw Appeal - Womens Health	0	27	(25)	0	0	2
Rech BHT	0	215	(215)	0	0	0
<b>Total Restricted</b>	<b>1,021</b>	<b>674</b>	<b>(296)</b>	<b>0</b>	<b>129</b>	<b>1,528</b>
<b>Total of all Funds</b>	<b>3,971</b>	<b>1,964</b>	<b>(1,447)</b>	<b>0</b>	<b>439</b>	<b>4,927</b>

# Notes to the Account

## 11.2 Details of Material Funds

Name of group funds		
A	Research	Research into cure of sickness & advancement of medical education
B	Palliative Care	Any purposes relating to the Palliative Care Unit of the Trust
C	Stroke	Any purpose relating to the stroke rehabilitation within the Trust
D	Rheumatology	Any purpose relating to the treatment of Rheumatology within the Trust
E	Physiotherapy	Provision of physiotherapy services at Christchurch Hospital
F	Medical Equipment	For purchases and/or maintenance of medical equipment within the Trust
G	General Funds	General Purpose of the Royal Bournemouth & Christchurch Hospitals
H	Jigsaw Cancer & Blood Disorders	To extend and improve the Oncology / Haematology Unit within the Bournemouth Hospital
I	Jigsaw Scanners	For the contribution towards the Scanning facilities within the Trust
J	Jigsaw Womens Health	Fund a transformational upgrade to the Womens Health Unit at Bournemouth Hospital
	Others	This represents all other unrestricted funds under the classification of "Umbrella funds"

## 11.3 Details of Transfers Between Funds

There were no transfers between funds during the year.

## 12 Contingencies

The following contingent gains have not been included in the accounts:

	31/3/2010	31/3/2009
	£' 000	£' 000
<b>Contingent gains:</b>		
Outstanding Legacies	123	523
<b>Total contingent gains</b>	<b>123</b>	<b>523</b>

## Notes to the Account

### 13 Commitment Breakdown for 2009/10

#### 13.1 Commitments, Liabilities and Provisions

	Capital	Other	Total
	£' 000	£' 000	£' 000
Brought Forward Commitments as at 31 March 2009	220	142	362
2008/09 Released Commitments during 2009/10	(128)	(54)	(182)
2008/09 Commitments spent during 2009/10	(86)	(63)	(148)
<b>Remaining commitment</b>	<b>7</b>	<b>25</b>	<b>32</b>
New commitments during 2009/10	304	91	395
<b>Commitments as at 31 March 2010</b>	<b>310</b>	<b>117</b>	<b>427</b>

#### Large Commitments 09/10 - Projected expenditure dates

	CFA Number	Value	Estimated Expend Date
		£' 000	
Extension of Pilot of LCD Screens	87/09	(37)	Sept 2010
Eye Unit - Photography Room Equipment	178/09	(29)	Apr 2010
Mammography Unit Plus Biopsy Attachment	337/09	(112)	June 2010
Octopus 900 (Professional Package - Orthoptic Dept)	349/09	(36)	Apr 2010

#### 13.2

The Trustees recognise liabilities in the accounts once they have incurred either a legal or constructive obligation to expend funds.

Commitments totalling £427,024 relating to grants payable, have been included in the accounts.

## Notes to the Account

### 14 Indemnity Insurance

	2009-10	2008-09
	£' 000	£' 000
<b>Description of Cover:</b>		
Trustee Indemnity Insurance	1	1

### 15 Connected Organisations

	2009-10		2008-09	
	Turnover of Connected Organisation	Surplus / (Deficit) for the Connected Organisation	Revised Turnover of Connected Organisation	Revised Surplus / (Deficit) for the Connected Organisation
	£' 000	£' 000	£' 000	£' 000
<b>Name of Organisation</b>				
Royal Bournemouth and Christchurch Hospitals NHS Foundation Trust	230,964	3,068	218,586	5,684

# National Health Service Funds Held on Trust (England)

## Accounts Direction

The Secretary of State, with the approval of the Treasury, in pursuance of Section 98(2) of the National Health Service Act 1977 hereby gives the following direction:

1. In this direction, unless the context otherwise requires -
  - “the Act” means the National Health Service Act 1977;
  - “the Authority” means, as the case may require, a Health Authority, a Special Health Authority, a Primary Care Trust, an NHS Trust, Special Trustees appointed in pursuance of Section 29(1) of the National Health Service Reorganisation Act 1973 and Section 95(1) of the National Health Service Act 1977 (as amended) and to any trustees for an NHS Trust appointed in pursuance of Section 11 of the National Health Service and Community Care Act 1990.
2. The statement of account which it is the duty of the Authority to prepare in respect of its funds held on trust shall, in respect of the financial year ended 31 March 2001 and subsequent financial years, be as set out in the following paragraphs and Schedule.
3. The statement of accounts in respect of any Funds Held on Trust shall comprise:
  - a. a foreword;
  - b. a statement of financial activities;
  - c. a balance sheet;
  - d. a cash flow statement (but only where the total funds held on trust satisfy the size criteria set out in Section 247 of the Companies Act 1985);
  - e. notes to the accounts.
4. The statement of account shall give a true and fair view of the incoming resources and application of resources of the funds held on trust in the financial year and the balance sheet shall give a true and fair view of the state of affairs of the funds held on trust at the end of the financial year in respect of which the statement of account is prepared. The statement of account shall separately show the charitable and non charitable funds held on trust. Subject to these requirements, the statement of account shall also, without limiting the information given, meet:
  - a. generally accepted accounting practice in the United Kingdom including accounting standards issued or adopted by the Accounting Standards Board;
  - b. all relevant guidance given by the Charity Commission, including the Statement of Recommended Practice “Accounting and Reporting by Charities”;

## National Health Service Funds Held on Trust (England)

- c. all relevant guidance given by the NHS Executive;
- d. any disclosure and accounting requirements which the Treasury may issue from time to time;

insofar as these are appropriate to the Authority's funds held on trust and are in force for the financial year for which the statement of account is to be prepared.

- 5. This accounts direction shall be reproduced as an appendix to the published account.

Signed: *Jeff Tomlinson*

Signed by the authority of the Secretary of State for Health

Dated 15 May 2001



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